GENERAL DYNAMICS
Electric Boat

Groton Facility	Quonset Point Facility
75 Eastern Point Road	165 Dillabur Avenue
Groton, CT 06340	North Kingstown, RI 02852

Verifying Employment and Income with The Work Number

The Work Number is automated service that provides you with the ability to quickly provide proof of your employment or income. The work number can be used 24 hours a day, 7 days a week.

You will need to get a "salary Key" number before doing anything else. To get this, you must follow the below steps.

1. Go to www.theworknumber.com
2. Select – I'm an Employee, click on Enter Site
3. Click on the Red Log In button to the right
4. Below the 3 bullets, click on LOG IN
5. Enter 12184 (the employer code #) or Electric Boat, click on the Red Log In button
6. Enter Social Security Number (9 digits); click continue
7. Enter Pin# (last 4 digits of SSN and the year you were born). This # will be 8 numbers with no spaces; Click Log In
8. Validate your identity by receiving a text or phone call.
9. Create new PIN number
    a. You must enter the current one (last 4 digits of SSN and year of birth) and enter new PIN# and repeat it; click on continue
10. Update Home phone number (and others) and email address (and others); click on save
11. "Use this device Often" pop up appears – select appropriate button; click continue
12. Employee Page appears; at the bottom of page click on +new salary key button
13. Click on +New Salary Key button again on this page
14. Salary key is provided in the 1st box of the colored line; you MUST write this number down or print this page
15. You are done with this page; log out

You will have to give the person wanting to verify your employment and income the following information:
1. Your social security number
2. The Company USA Employer Code: 12184
3. Your salary key # (this is the number you just created)
4. The website or phone number for verifiers:
    a. www.theworknumber.com
    b. 1-800-367-5690